

NORTH YORK REGIONAL FIRE DEPARTMENT

KESWICK VALLEY & MILLVILLE
NEW BRUNSWICK, CANADA



STANDARD OPERATING PROCEDURES & GUIDELINES

S.O.G. #: 400.00
SUBJECT: Life Safety Summary
DIVISION: Occupational Safety
DATE OF ISSUE: October 16, 2017
FORMS REQ'D: Back In Service Checklist;
DATE AMENDED: n/a

PURPOSE/MISSION

This standard shall apply to all persons operating at emergency incidents, and practical training sessions conducted by the North York Regional Fire Department.

THE CONTENTS OF THIS DOCUMENT ARE INTENDED FOR FUTURE DEVELOPMENT INTO INDIVIDUAL SOPS AND SOGS.

1. Driver's License & Approvals
 - 1.1 For a driver to operate an emergency vehicle belonging to this Fire Department, or any other, they must:
 - 1.1.1. Hold a current driver's license for that class of vehicle
 - 1.1.2. Be approved by the Fire Department to operate the vehicle
2. Seat belts must be worn at all times in all apparatus. The driver is responsible to see that this happens. The seatbelts must remain on until the park break is applied.
3. Warning Lights and Sirens
 - 3.1. When responding to emergencies, firefighters must activate lights and sirens (Hot Response) for any time they wish to exceed regular traffic regulations.
 - 3.2. When directed by the officer in charge, responding apparatus may be downgraded to no lights, no sirens (Cold Response). During cold responses, all regular traffic regulations must be followed.
 - 3.3. Default response mode for all emergencies is Hot Response, unless instructed otherwise.
4. Appropriate PPE is to be worn, based on the emergency or operation.
 - 4.1. Fire Attack: Turnout Gear, Flash Hood, Helmet, Gloves, Fire Boots, plus SCBA if directed or in IDLH environments.
 - 4.1.1. This does not to apply to brush fires.
 - 4.2. Water Shuttle: PPE not required unless you get out of the truck.
5. SCBAs must be worn in an IDLH environment.
6. IC must be established on all scenes, and identified by radio.

7. Appropriate size up must be completed.
 - 7.1. For buildings, or other large items, every effort should be made to view all sides of the building in question.
8. Evacuation Procedure:
 - 8.1. Three long blasts of the air horn, transmit three times over radio, and repeat process again.
 - 8.2. All firefighting personnel must evacuate upon hearing the signal, and report to accountability.
 - 8.3. Look after your team. Don't just leave them on their own.
 - 8.4. Anyone can call an evacuation but only IC can end the process.
 - 8.5. Fire suppression continues (from exterior).
9. Mayday:
 - 9.1. Any firefighter who finds themselves disoriented, or in immediate danger, and are in need of assistance, must call a mayday.
 - 9.2. All radio traffic is silenced except for command communications with the mayday individual(s).
 - 9.3. Officer(s) should confirm with the individual(s) that the mayday has been heard.
 - 9.4. Firefighting operations should continue until directed on details of the rescue.
10. Fire apparatus and personnel must not be activated for service without being toned out by dispatch. If dispatch is unavailable, every effort should be made to contact them ASAP and ask for a page.
11. Making Entry to a fire building:
 - 11.1. Barring exceptional circumstance, no firefighter shall make entry into a fire building without assignment.
 - 11.2. Firefighters must register with accountability or IC before making entry.
 - 11.3. Each team must have a portable radio.
 - 11.4. No firefighter shall enter a fire building alone.
12. Firefighter Responsibilities:
 - 12.1. Firefighters must possess proper training and qualification for all tasks assigned unless accompanied by training officer or other assigned firefighter, identified by the Fire Chief for the task.
 - 12.2. Operate within your level of training. If a firefighter is not qualified for a task, they are responsible to report this to the officer before accepting the task.
 - 12.3. If a firefighter takes a fire department vehicle or equipment for use away from the station or emergency scene, they must be able to maintain contact via radio.
13. Post Incident:
 - 13.1. An Incident Report must be completed by the officer in charge or designate.
 - 13.2. A Back in Service checklist must be completed.
 - 13.3. After completing the Back In Service Checklist, transmit by radio, that the apparatus is back in service.